

**Secretarial Notes  
Eastern Iowa Regional Utility Service Systems Commission**

DATE: Wednesday, April 2, 2025

TIME: 8:45 a.m.

PLACE: Zoom/Phone Meeting

MEMBERS PRESENT:	<input checked="" type="checkbox"/>	Brad Gaul	Cedar County Representative
	<input checked="" type="checkbox"/>	Jeff Kaufmann	Cedar County Alternate
	<input checked="" type="checkbox"/>	Erin George	Clinton County Representative
	<input type="checkbox"/>	Vacant	Clinton County Alternate
	<input checked="" type="checkbox"/>	Shirley Helmrichs	Delaware County Representative
	<input type="checkbox"/>	Michael Corkery	Delaware County Alternate
	<input checked="" type="checkbox"/>	Nin Flagel	Jackson County Representative
	<input type="checkbox"/>	Elizabeth Townsend	Jackson County Alternate
	<input checked="" type="checkbox"/>	Joe Oswald	Jones County Representative
	<input type="checkbox"/>	Jon Zirkelbach	Jones County Alternate

OTHERS PRESENT:

STAFF PRESENT:	<input checked="" type="checkbox"/>	Matt Specht, Director of Comm/Economic Development
	<input checked="" type="checkbox"/>	Mark Jobgen, Project Manager
	<input checked="" type="checkbox"/>	Steve Stoffel, Director of Finance & Administration
	<input type="checkbox"/>	Rebecca Kennedy, Finance Accountant
	<input checked="" type="checkbox"/>	Amanda Dupont, Grant Specialist/Inspector

**Call to Order**

Chair Flagel called the meeting to order at 8:47 a.m.

The members of the EIRUSS are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa, and due to the limited agenda for this meeting, relatively short period of time that this meeting is expected to be held, the expense of transporting the Board members in person is impractical. The meeting is being held by internet originating from the ECIA offices in Dubuque. It is open to the public and those in attendance can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

**Action on April 2, 2025 EIRUSS Agenda**

Motion by Oswald, second by Gaul to approve the EIRUSS agenda for April 2, 2025. The motion passed unanimously.

**Droessler Subdivision/Spruce Creek Park**

**A. Review/Action Resolutions providing for the issuance and securing the payment of \$778,027.61 Taxable Water Revenue Bond, Series 2025.**

Specht stated that this is a standard document created by Bond Council finalizing the project.

Motion by George, seconded by Gaul for approval of Resolution No. 167 providing for the issuance and securing the payment of \$778,027.61 Taxable Water Revenue Bonds, Series 2025.

**Other Business**

A. Next meeting: April 23, 2025.

**Adjournment**

Motion by Helmrichs, seconded by George to adjourn the meeting. The meeting adjourned at 8:51 a.m.

Respectfully submitted,

Steve Stoffel

ECIA Director of Finance and Administration  
EIRUSS Board Secretary/Treasurer